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**OVERVIEW**

***ON***

**ATTENDEE HRM SOLUTION**

***SUBMITTED TO:***

**Tropical General Investment Group**

**Head Office: 33 Sarah Olakunbi Street, Ebute Ikorodu, Nigeria**

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**INTRODUCTION**

At Kcysoft Communication, we are aware that creating client-oriented solution takes a mixture of technical excellence and clear communication and we will ensure you receive both. We know that every client is unique and we strive to deliver an individual, innovative and affordable proposal every time and to follow it through with an outstanding delivery which is both on time and within budget.

We have over 10 years of development experience in this area and our previous clients include GrandVille Medical & Laser, Ikeja Medical Centre, Protea Hotel, ConnectRail, StreetToolz, TAMS Nigeria, BaliPayroll, 365TravelPlan, Fish Market, Radisson BLU Hotel, Domain Plus, SB Telecoms, Aftrac Limited, Gran Melia Hotel, Raeana Nigeria Limited, Empire Energy, KKontech, Manifold, BroneEnergy, ACI Holdings etc.

**ATTendee HRM** is a cloud based simple to use Human Resource Management System tailored to simplified time-consuming and repetitive tasks of HR Managers in SME’s and Large Organization.

1. **PROJECT OBJECTIVE**

This solution is aimed at ensuring the following below:

* To improve operational efficiency.
* To help you chart and measure employees service delivery in term of punctuality and productivity.
* To help you establish a defined attendance monitoring system and a complete payroll management solution
* Reducing operating expenses by controlling labor costs
* Enhances a culture of accountability.

1. **BENEFITS OF THE SOLUTION**

The landscape is filled with HR and Time attendance system but KcySoft Communication HRMS (**ATTendee HRM**) solution when comparing our capabilities and proposed solution to available alternatives, the benefits of choosing **ATTendee** solution include:

* Robust & Complex Shift Setup
* Cost Effectiveness.
* Increased operational efficiency
* Monitor staff and departmental performance.
* Automated attendance system.
* Improved corporate culture and sense of responsibility
* Improved and organized work environment
* Increased employee safety
* Flexibility and high Specification
* Ability to integrate or export reports to third party solution
* Multi-Company Data Management.

1. **ATTENDEE HRM PACKAGES**

|  |  |  |
| --- | --- | --- |
| **BASIC** | **STANDARD** | **PREMIUM** |
| Basic HRM Modules | Everything in Basic Package | Everything in Standard Package |
| Appraisal/Performance System | Leave & Exemption | Loan Management |
| Document Management | Shift Scheduling | Benefits & Deductions |
| Recruitment Portal | Time & Attendance | Payroll Management |
| Collaboration Channel | Mobile Clockins |  |

1. **ATTENDEE HRM FEATURES**

|  |  |
| --- | --- |
| **Features** | **Availability** |
| Comprehensive Dashboard | Yes |
| Company Management | Yes |
| Employee Management | Yes |
| Communication System | Yes |
| Recruitment Portal | Yes |
| Document Management | Yes |
| Appraisal /Performance Mgt. | Yes |
| Mobile Clockins | Yes |
| Leave & Exemption Mgt. | Yes |
| Collaboration Channel | Yes |
| Time and Attendance & Shift Scheduling | Yes |
| Loan Management | Yes |
| Claims & Expenses | Yes |
| Payroll Management | Yes |
| Multi-locations | Yes |

1. **ATTENDEE HRM SOLUTION (PREMIUM PACKAGE)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Item | Quantity | Unit Price (N) | Estimated Cost (N) |
| 1 | ATTendee HRM Software Subscription (1-2500 Employees) | 1 | 2500000 | 2500000 |
| 2 | Biometric Attendance Device and Installation per location (LAN Connection Device) - Optional  Image result for ino 1a attendance device price | 1 | 150000 | 150000 |
| 3 | VAT (7.5%) |  |  | **187500** |
|  |  |  | **Total (less item 2)** | **2,687,500** |

**6. PROJECT SUPPORT CHANNELS**

a. Telephonic support numbers: +234 (0)8028951734, +234 (0)7039787233, +234 (0)8155140578

b. Support emails: [info@kcysoft.com](mailto:info@kcysoft.com), kcylander@gmail.com

**COMMENTS**

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[By signing this document, your organization has shown and expressed full consent to the information contained herein and given a go ahead on the implementation of the project to KCYSOFT project team].

**Organization, KCYSOFT COMMUNICATION**

Project Manager (Sign. & Date)

Authorized Representative (Sign. & Date)