

23rd June 2020 Dorathy-Briggs Obiobra

Dear Dorathy-Briggs,

TERMINATION OF EMPLOYMENT

We regret to inform you that your employment with us has been terminated effective from 30^{th} June 2020.

For the last four (4) months, we have assessed your performance and unfortunately, it has been on a consistent decline and effort on improvements have not been identified. In addition, due to your unruly attitude your team mates or colleagues are no longer sending you tasks to do.

The company is committed to optimal goal achievement and value-adding individuals. To this effect, your services to our organization are being terminated and your June salary will be paid.

I implore you to submit all the company's official documents with you to Seun Adesina on or before the end of June 2020.

We are grateful for all the services you rendered to the company for the past years you have been our employee and we wish you the very best in your future endeavors.

Sincerely.

Emmanuel Adedola

Head, Human Resources