

### **Tasks for 8<sup>th</sup> to 10<sup>th</sup> April 2020 (GMCA)**

- ✚ MOA for Technical Partnership for ESSO Erha 4D M3 Seismic Services with Scandinavian Geo Services AS – 8<sup>th</sup> April 2020
- ✚ Brone Clarification Questions: Erha 4D M3 Seismic Technical ITT for ESSO – Submitted with Supporting Documents - 9th April 2020
- ✚ Contact Details for Brone Operations and Contracts as requested by Shell HSE Contact for SPDC Contract - 8th April 2020
- ✚ Email response to Vendors - 8th April 2020 to 10<sup>th</sup> April 2020
- ✚ Email responses and calls to staff– 8th April 2020 to 10th April 2020
- ✚ Weekly Management Meeting – 8<sup>th</sup> April 2020
- ✚ Online Transfers to LOS for Operations – 8<sup>th</sup> and 10<sup>th</sup> April 2020
- ✚ Other administrative and contracts duties via phone calls 8<sup>th</sup> to 10<sup>th</sup> April 2020
- ✚ Request for Evidence of Pension Remittance for 2019 – 8<sup>th</sup> April 2020
- ✚ Request for Bank Guarantee and Bid Bond Template from Zenith Bank for Total Geophysical and Geotechnical Tender– 8<sup>th</sup> April 2020
- ✚ More work on Total Geotechnical Survey - 8th to 10th April 2020
- ✚ Requested Issued Cover Page of Total ITT by Zenith Bank for the Bank Guarantee – 9<sup>th</sup> April 2020
- ✚ Budget for April Week 2 – 10<sup>th</sup> April 2020
- ✚ Acknowledgement of email responses to queries for Amni Invitation To Tender: Debris Survey and Sewop Positioning Services – 9<sup>th</sup> April 2020
- ✚ Signed and Executed MOA with Helms – 9<sup>th</sup> April 2020
- ✚ Project Charge Sheet for Amni Andoni River Channel Bathymetry Survey – 9<sup>th</sup> April 2020