**DAILY LOG REPORT**

BY: LOGISTICS & PROCUREMENT COORDINATOR

DATE: THURSDAY, 9TH APRIL 2020

**SCHEDULED TASKS**

1. To make Logistics arrangement for the movement of the Tide Gauge to PHC via DHL.

**ACTION TAKEN**

1. **To make Logistics arrangement for the movement of the Tide Gauge to PHC via DHL.**

The tide gauge equipment is required in PHC for the AMNI Project. The initial arrangement. The arrangement could not be completed yesterday due to cash transfer issues. This was however sorted out later in the night yesterday as the transfer was received accordingly. The payments were made and all necessary documentation done. The equipment will be moved to PHC immediately. Tracking/follow up on movement status the equipment is also been done.