

Tasks for 23rd March 2020 (GMCA) 8 am -1.30 pm

- + Follow-up emails with GMFA on requested Audited Accounts 2019 Documents
- + Email responses to clients
- + Email responses to applicants
- + Follow up email on requested trade reference for TES Survey.
- + Submitted Reference Check Form sent by Focus Group
- + Confirmation and Updated Vendor Information to Oando PLC
- + Response email and evidence for WAV – Sent to Ufuoma
- + Email on loan application for Mr. Timothy Olajide
- + Received calls from Vendors and technical partners for Bids
- + Other administrative and contracts duties
- + Follow up on Geosciences bid submitted wit True Blue Energy