



Date: **16th August, 2019**

Employee Name: **Uchenna Okafor**

Employee ID: **BCI/004**

Designation: **Head of Accounts**

Dear Uchenna Okafor,

CONFIRMATION LETTER AS THE HEAD OF ACCOUNTS

Consequent to the review of your performance during your probation period, we have the pleasure in informing you that, your services have been confirmed as the **Head of Accounts** effective from **16th August, 2019**.

Thank you for all your hard work. The Management is very pleased with your performance and commitment. We appreciate your efforts and achievements so far.

We trust that you will continue with the good work! We look forward to having a mutually rewarding association with you.

Please acknowledge the receipt of this letter, sign and then forward it to the Human Resources department for documentation.

Best Regards,

Emmanuel Adedola
Human Resources Business Partner
Background Check International