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**PROJECT OVERVIEW**

***ON***

**ATTENDEE HRM SOLUTION IMPLEMENTATION (STANDARD PACKAGE)**

***SUBMITTED TO:***

**TRANSMED**

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**INTRODUCTION**

At Kcysoft Communication, we are aware that creating client-oriented solution takes a mixture of technical excellence and clear communication and we will ensure you receive both. We know that every client is unique and we strive to deliver an individual, innovative and affordable proposal every time and to follow it through with an outstanding delivery which is both on time and within budget.

We have over 10 years of development experience in this area and our previous clients include Protea Hotel, TAMS Nigeria, BaliPayroll, 365TravelPlan, Fish Market, Radisson BLU Hotel, Domain Plus, SB Telecoms etc.

**ATTendee** HRM ( <https://attendee.kcysoft.com> ) is a cloud and enterprise based human recourses and attendance solution for SME’s and Large Organization.

ATTendee HRM is a simple to use Human Resource Management System tailored to simplified time-consuming and repetitive task of HR Managers in an organisation

1. **PROJECT OBJECTIVE**

This solution is aimed at ensuring the following below:

* To improve operational efficiency.
* To help you chart and measure employees service delivery in term of punctuality.
* To help you establish a defined attendance monitoring system and integrate records into your Payroll solution
* Reducing operating expenses by controlling labor costs
* Enhances a culture of accountability.

1. **BENEFITS OF THE SOLUTION**

The landscape is filled with HR and Time attendance system but KcySoft Communication HRMS (**ATTendee HRM**) solution when comparing our capabilities and proposed solution to available alternatives, the benefits of choosing **ATTendee** solution include:

* Robust & Complex Shift Setup
* Cost Effectiveness.
* Increased operational efficiency
* Monitor staff and departmental performance.
* Automated attendance system.
* Improved corporate culture and sense of responsibility
* Improved and organized work environment
* Increased employee safety
* Flexibility and high Specification
* Ability to integrate or export reports to third party solution

1. **EXPECTED OUTCOMES**

On completion of the project, the following are the expected outcomes;

* Monitoring the arrival time of registered staff at all locations.
* Monitoring the departure (closing) time of registered staff at all locations
* Generate daily, weekly or monthly attendance report of all register
* Registration of members of staff.

1. **ENTERPRISE VS CLOUD ATTENDEE HRM**

|  |  |  |  |
| --- | --- | --- | --- |
| Features | Enterprise Lite | Cloud | Enterprise Server |
| Dashboard | Yes | Yes | Yes |
| Company Management | Yes | Yes | Yes |
| Employee Management | Yes | Yes | Yes |
| SMS Communication | No | Yes | Yes |
| Recruitment Portal | No | Yes | Yes |
| Document Management | No | Yes | Yes |
| Appraisal System | No | Yes | Yes |
| Leave & Exemption Mgt. | Yes | Yes | Yes |
| Shift Scheduling | Yes | Yes | Yes |
| Loan Management | No | Yes | Yes |
| Payroll Management | No | Yes | Yes |
| Mobile Application (Sign in/out) | No | Yes | Yes |
| Accessibility | Limited to Office Premise | Anywhere in the world | Anywhere in the world |
| VPN | No | No | Yes |
| To be Implemented | On-Site | No | On-Site |
| Multi-locations | No | Yes | Yes |

1. **ATTENDEE HRM COSTING (STANDARD PACKAGE)**

|  |  |  |
| --- | --- | --- |
| SN | Item | Estimated Cost (Naira) |
| 1 | Software Yearly Subscription (1 – 200 Staff) | 160,000 |
| 2 | Biometric Attendance Device. | 200,000 per device |
| 3 | Installation per device (in Lagos). | 20,000 |
|  | **Total** | **380,000** |

**Note:**

1. **Prices differ based on your staff strength and Device Type.**
2. **We are also available if you wish to integrate with any software.**
3. **Demo can be scheduled at your office if needs be.**

**8. PROJECT SUPPORT CHANNELS**

a. Telephonic support numbers: +234 (0)8028951734, +234 (0)7039787233, +234 (0)8155140578

b. Support emails: kcylander@gmail.com, info@kcysoft.com

**9. ACCOUNT DETAILS**

Bank: GTBANK

Account Name: KCYSOFT COMMUNICATION

Account Number: 0239561737

**10. PAYMENT TERMS**

80% before project kick-off, 20% at project completion.

**COMMENTS**

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[By signing this document, **Org.** has shown and expressed full consent to the information contained herein and given a go ahead on the implementation of the project to KCYSOFT project team].

**Org, KCYSOFT COMMUNICATION**

Project Manager (Sign. & Date)

Authorized Representative (Sign. & Date)